

SlipStore

PRIVACY POLICY

Prepared in terms of the Protection of Personal Information Act 4 of 2013 (POPIA)

Last updated: 19.08.2026

This Privacy Policy explains how SlipStore (“SlipStore”, “we”, “us”, “our”) collects, uses, stores, shares, and protects personal information when you use our website (www.slipstore.co.za) and our slip-storage and expense-tracking application (the “Service”). It is written to comply with the Protection of Personal Information Act 4 of 2013 (“POPIA”).

By using the Service, you agree to the collection and use of your personal information as described in this Policy. If you do not agree, please do not use the Service.

1. Who We Are (Responsible Party)

SlipStore is the “responsible party” for the personal information described in this Policy, as that term is defined in POPIA.

Trading name	SlipStore
Website	www.slipstore.co.za
Contact email	support@slipstore.co.za
Registered address	<i>[Not yet registered / to be added once available]</i>

2. Our Information Officer

Our Information Officer is responsible for ensuring SlipStore's compliance with POPIA and for handling requests and complaints relating to personal information.

Name	Savannah Strauss
Position	UI/UX Designer
Contact email	support@slipstore.co.za
Regulator registration status	<i>[Not yet registered with the Information Regulator]</i>

Note: This Information Officer must be registered with the Information Regulator (inforegulator.bizportal.gov.za) before assuming these duties in a formal capacity, in terms of section 55 of POPIA.

3. Personal Information We Collect

We collect the following categories of personal information, mainly about our users (field workers, administrators, and account owners):

- Account information: name, email address, and role (Field Worker, Administrator, or Owner)
- Login credentials (e.g. password, stored in encrypted/hashed form)
- Receipt/slip information processed by our system

We do not intentionally collect special personal information as defined in section 26 of POPIA (such as health, biometric, religious, or criminal information). If this changes in future, this Policy will be updated and additional consent will be obtained where required.

4. Why We Process Your Information (Purpose)

We collect and use personal information for the following purposes only:

- To create and manage your SlipStore account
- To provide the core Service — storing, organising, and extracting information from slips/receipts
- To maintain access logs for security and accountability within your organisation
- To respond to support queries sent to support@slipstore.co.za

5. Lawful Basis for Processing

We process your personal information on the following grounds recognised under POPIA:

- Processing is necessary to perform our contract with you or your employer (providing the Service)
- Processing is necessary for our legitimate business interests in operating and securing the Service
- Where required, we rely on your consent (e.g. account creation)

6. How Slip Information Is Processed

To extract information from slips (amounts, dates, categories), SlipStore uses Google Gemini, a third-party AI processing service. As there is currently no local (South African) hosting option for this specific processing capability, slip images and their extracted data are processed on Google Gemini servers located outside South Africa.

This constitutes a cross-border transfer of personal information under section 72 of POPIA. We rely on the following safeguards:

- Google's standard data processing terms and security commitments applicable to Gemini API processing
- The transfer is necessary for the performance of our contract with you (i.e. providing the slip-extraction feature you have signed up for)
- We only send the minimum information necessary for extraction purposes

We do not permit Google (or any processor) to use your data to train their general-purpose models, where such controls are available to us, and we review this position as Google's terms evolve.

7. Where Your Information Is Stored

Primary hosting	Google Cloud (Johannesburg region, South Africa)
Slip/receipt AI processing	Google Gemini (processed on servers outside South Africa)

8. Sharing Your Information

We do not sell your personal information. We only share personal information with:

- Google Cloud, as our hosting provider
- Google Gemini, as our slip-processing provider (see Section 6)
- Other users within your own organisation's SlipStore account, according to their role (e.g. an Administrator or Owner may see records submitted by Field Workers)

- Law enforcement or regulators, only where legally required to do so

9. Data Retention

We retain your personal information for as long as your account remains active. If you delete your account, we will delete or de-identify your personal information, except where we are required to retain it for legal, accounting, or dispute-resolution purposes.

10. Security Safeguards

We take reasonable technical and organisational measures to protect personal information against loss, unauthorised access, and misuse, including:

- Encrypted storage of login credentials
- Access controls based on user role (Field Worker / Administrator / Owner)
- Use of reputable, security-certified infrastructure providers (Google Cloud)

In the event of a data breach affecting your personal information, we will notify the Information Regulator and affected users as required under section 22 of POPIA.

11. Your Rights

Under POPIA, you have the right to:

- Be told what personal information we hold about you
- Request access to your personal information
- Request correction or deletion of your personal information
- Object to the processing of your personal information, on reasonable grounds
- Withdraw consent, where processing is based on consent
- Lodge a complaint with the Information Regulator if you believe your rights have been infringed

To exercise any of these rights, email support@slipstore.co.za. We will respond within a reasonable time and in line with our obligations under POPIA.

12. Complaints to the Information Regulator

If you are not satisfied with how we have handled your personal information, you may lodge a complaint with the Information Regulator of South Africa:

- Website: www.inforegulator.org.za
- Email: complaints.IR@justice.gov.za

13. Changes to This Policy

We may update this Privacy Policy from time to time as SlipStore evolves or as our legal obligations change. We will update the “Last updated” date at the top of this Policy when we do.

14. Contact Us

If you have any questions about this Privacy Policy or how we handle your personal information, contact us at support@slipstore.co.za.